



Web Management Intern Role Profile

Role Title: Web Management Intern

Role Type: Unpaid

Reporting to: Public Engagement Officer

Location: Barlow House, Narrow West St. Drogheda

About Us:

Development Perspectives is a development NGO that explores, examines and acts upon a range of issues and challenges that face our world. It is essentially a development education organisation that aims to involve people in the local and global development process.

The Role:

This is an exciting role and opportunity for the right candidate to gain experience and advance their career. The successful candidate will work at the core of an innovative Development NGO, as part of a team, on a number of key projects throughout 2018 and early 2019. The intern will work closely with the Public Engagement Officer and #SDGchallenge coordinator of DP to ensure our website and social media sites are up to date and working adequately in order to promote key aspects of our work.

Key Tasks:

- Edit and update the Development Perspectives and SDGchallenge website.
- SEO and Speed Optimisation
- Monitoring and reporting of website analytics
- Support the Public Engagement Officer in promoting all aspects of Development Perspectives work.
- Perform other duties as necessary.

Required Knowledge, Skills, Experience

- Strong working knowledge of PHP, HTML, CSS, JavaScript and MySQL
- Ability to code pages and make changes within existing code.
- Strong content writing ability
- Experience with Photoshop
- Networking / IT experience an advantage
- Interest in Development issues.
- Excellent Interpersonal and teamwork skills

Key information:

- Internship dates - October 2018 - March 2019, 3 days per week.
- **To Apply:** Send your CV and a Letter of Motivation to deborah@developmentperspectives.ie
- **Closing Date:** 7th of September, 2018 - 5pm