



Invitation to Tender:

Organisation and Delivery of Photography Workshops for Refugees

Project Name: STIRE

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1. Purpose of the Project

In 2019, Development Perspectives as part of a consortium of European partners received funding from the European Union's Asylum, Migration and Integration Fund (AMIF) for our 'Supporting the Integration of the Resettled' project, also known as STIRE. The overall goal of STIRE is to foster the integration of Third Country Nationals (TCNs) into their respective host communities in Austria, Ireland, Croatia, Italy, Romania and Slovenia by contributing to their support pre-departure and post-arrival, capacity building in the receiving communities and promoting cooperation and partnership between resettled TCNs and host communities in different ways.

2. About us: Development Perspectives

Development Perspectives (DP) is an independent Development Education non-governmental organisation (NGO) and registered charity (CHY 18555). Based in Drogheda, Co. Louth, Development Perspectives works both nationally and internationally, with the mission to contribute to lessening poverty, inequality and climate change through transformative education and active global citizenship.

3. Overall Aim

Development Perspectives is seeking a consultant to plan, organise and implement three, 2-3 day photography workshops with Programme Refugees. The work of the participants will then be showcased at an exhibition when all of the workshops are completed.

The ideal candidate will be responsible for organising 3 different photography workshops, each with a specific theme under a common thematic umbrella, namely **“Reverting the narrative about refugees and displaced people to encourage them to express themselves”**. Based on this, we can choose different topics such as food, religion, love and work that participants can develop expressing their point of view and challenging stereotypes that are related to these topics. These are elements that shape everyday life and, also, represent simple and practical topics that can be easily presented in images.



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OBJECTIVES

It is envisaged that each workshop would last 2-3 full days. Based on the results of the evaluation of the 1st workshop, lessons learned will be taken into account and further adapted to be fed into the other workshops. The participants must be over eighteen (18) years old and always be requested to provide their informed consent. This serves to avoid any intentional or unintentional use of pictures, manipulation and/or misuse in other contexts, while conveying the meaning of copyright and the right of authors. The 3 workshops will culminate in one single exposition, gaining wider visibility and creating greater positive social impact compared to multiple expositions, which in turn reduce the risk of poor participation and limited interaction between participants, visitors and local stakeholders (more than 200 visitors among locals and tourists). Such structure will definitely create a safe space for the general public to directly interact with photographers while learning and connecting around through local issues, eventually promoting visitors' active involvement and participation.

In order to give participants the chance to develop a critical awareness of their personal social reality through reflection and action, a **participatory approach to photography** will be adopted during workshops. The 3 workshops will be intended as a tool for developing basic photography skills while facilitating self-expression, dialogue and community empowerment through technical classes combined with discussion activities. As a result, participants will learn how to use a camera and how to apply basic rules of photography to adequately shoot a picture, while space for discussions and feedback will be extensively provided throughout the course of the workshop sessions and also at the exposition venue. Interactive methods will facilitate joint construction of the workshops through cooperation, and will be therefore applied to support self-expression and personal development of participants based on exchange of mutual experiences, problem solving approaches and constant dialogue between them and the facilitators. As a result, participants will be actors instead of passive subjects. The workshop will challenge the dominant cultural narrative about refugees and displaced people and encourage participants to take their cue from circumstances of their everyday life, representing their own view of reality, with the ultimate goal of shedding light on aspects both the individual participant and the single visitor have not noticed before, or never been aware of.

PHOTOGRAPHY WORKSHOPS TARGET GROUPS

We are looking for 30 participants (10 per workshop) to take part in the workshops. The important total is 30 participants so if there are more participants in one workshop and less in another it is ok once 30 people are reached. However, Ideally they should be spread evenly among the three workshops. In order to be eligible to participate in the workshops, participants must:

- Have arrived in Ireland under the UN Resettlement Programme (Programme Refugees) and;
- Are 18 of age or above



THE METHODS AND WORKSHOP STRUCTURE

The same methodology will be applied in each workshop. Non-formal approach will be used in order to express themselves and to create a good atmosphere within the group. Technical basics will be developed with the aim of making the camera usable as a means of expression. A sample workshop outline can be found below. Tenders which have a different workshop structure are also welcome once they reach the objectives of the project.

Workshop			
Duration	Activity	Hours	Materials
Day 1	Introductions and getting to know each other	1	Sheets of paper; Pens; Flip-chart
	Outline of the task and ice breaking activities	1.5	Sheets of paper; Pens; Flip-chart; Cardboards; Scissors
	How to develop skills on photography 1) Let's find a definition: what's photography? 2) Features to take in account when shooting a picture	2	Sheets of paper; Pens; One laptop + video projector for debriefing
	Basic rules from a master of photography: framing, symmetry, lines & diagonals, rule of thirds, patterns. How does a camera work?	2.5	Sheets of paper; Pens; Two cameras; one laptop + video projector for debriefing
Day 2	Practical exercise 1 and feedback	3.5	Two cameras
	Practical exercise 2	2.5	Two cameras
	Final session (Selection of photos)	1.5	Sheets of paper; Pencils; Flip-chart

“Reverting the narrative about refugees and displaced people to encourage them to express themselves”

EXHIBITION

After the workshops have been completed, an exhibition will be organised by Development Perspectives with the support of the successful consultant. Ideally, there will be one large exhibition showcasing all of the work in each set of workshops. However, if workshop locations are widely dispersed, there may be a logistical need for separate exhibitions. A dialogue between Development Perspectives and the successful consultant will be required to agree on the best course of action which maximises overall attendance.

Development Perspectives will be responsible for organising the logistics of the workshops and exhibition including room rental, transport (where necessary), catering etc. This will be done in consultation with the consultant.

In addition, the consultant will be provided with the following:

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- Printed copy materials for the workshops
 - Cameras
 - Video projector
 - Exhibition pictures/captions printed
 - Exhibition Boards (if there's no wall available)

RESPONSIBILITIES OF THE CONSULTANT

The successful candidate will be responsible for:

- Planning, organising and delivering three photography workshops
- Supporting the preparation of the exhibition photos
- Recruitment of participants for the workshops (with support from Development Perspectives)
- Supporting Development Perspectives in the organisation of the exhibition

4. Reporting and Contract Arrangements

The contract for this work is between the chosen consultant and Development Perspectives, whose point of contact is Paul Crewe (Project Officer).

Support

Three meetings will be scheduled between the project officer and the consultant – beginning of the contract, mid-way and following completion of draft. Ideally, these will be done in person but Skype calls can also be arranged.

Timeline

The timeframe and key milestones for this consultancy are:

- **Deadline for application: January 15, 2020**
- Decision on Tender: January 17, 2020
- Commencement of work: February 1, 2020
- Completion of final photography workshop: May 31, 2020
- Exhibition: completed by mid June

5. Budget

The tender should include the proposed daily rate, which should include all labour costs, attendance at meetings (up to three meetings in Drogheda/Dublin), costs related to recruiting participants and any other expenses. The total fee should be inclusive of appropriate VAT and the successful tender will need to submit a Tax Clearance Certificate from

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the Irish Revenue Commissioners within 7 days of offer. No contract will be awarded until a Tax Clearance Certificate is received. Price increases during the term of contract will not be accepted. All costings must be quoted in Euro. Other costs not included in the proposal and that arise during the work must be approved by Development Perspectives before being incurred and in order to consider eligibility. The cost stated must be the best and full offer. Please note errors will not be corrected.

Payment breakdown

Payments will be made on receipt of invoices:

- Payment one: Instalment one will be paid at the beginning of the contract.
- Payment two: Instalment two will be paid on the successful completion of the exhibition.

6. Skills and Qualifications

Skills

- Photography skills (flash photography, digital photography)
- Photography techniques (framing, lighting, symmetry etc.)
- Fluency in English and Arabic (at least one person involved in the tender)
- Exhibition preparation skills (Desirable)

Experience

- Experience of delivering photography workshops to groups
- Facilitation Experience
- Experience of working with refugees, asylum seekers or migrants
- Experience of developing pieces for exhibitions with beginner level participants (Desirable)

7. Award Criteria

The contract will be awarded from the qualifying tender in accordance with the award criteria set out below:

- Approach and proposed methodology (30%).
- Experience/qualifications of key personnel (20%).
- Experience of similar projects (30%).
- Price (20%).

Development Perspectives is not bound to accept the lowest tender or any tendered offered.

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8. Tender Methodology

Please submit your CV and your tender proposal under the following headings:

1. Contact information
2. Relevant experience
3. Proposed methodology
4. Work plan including timeframe
5. Budget – including daily rate of consultant
6. Two references (including telephone numbers and emails)

Maximum tender document: 4 pages

Deadline for receipt of applications: 5pm on the 15th of January 2020

Commencement of work: February 2020

Submit to: paul@developmentperspectives.ie with the subject line 'STIRE Photography Workshop Tender'.

Tenders that are delivered late or incomplete will not be considered. Tenders should be received at the above email address by the 15th of January 2020. Please note that the successful consultant will be required to overview DP's code of conduct about working with vulnerable populations and follow DP's safeguarding policy.

9. Further Information

Any questions regarding this request for tender can be directed by email to: paul@developmentperspectives.ie or maria@developmentperspectives.ie

